

## SEXUAL ASSAULT CENTER

**Position:** Safe Tracks Internship

**Purpose:** [Safe Tracks](#) is a primary prevention bystander intervention program aimed at addressing sexual harassment and assault in the music industry. The program is housed at SAC and includes partnerships with Haley & Michaels and the Country Music Association.

Our Safe Tracks Internship supports the program through administrative duties, event planning, training development and facilitation, and building community partnerships. This internship is geared toward students who are looking for an experiential placement that will emphasize trauma-informed and best practice response to sexual harassment and assault while gaining valuable experience in a non-profit and music industry setting.

**Reports to:** Statewide Training Director

### Major Duties:

- Support Statewide Training Specialist in planning and facilitating Safe Tracks training to music industry professionals
- Engage in community outreach and relationship building to expand program reach
- Assist in managing Safe Tracks social media accounts
- Lead research projects and curriculum development projects with SAC staff to address current needs of the music industry

### Education Requirements:

- Preference for those currently enrolled in an undergraduate program

### Qualifications:

- 18+ required
- Ability to work remotely and onsite
- Reliable transportation

### Preferred Skills:

- Self-starter and self-motivated
- Strong communication skills
- Detail-oriented and organized
- Willingness to learn new skills
- Social media (producing, editing, posting, etc.)

### Shift Times:

- Weekday business hours with availability for occasional evening or weekend events

Please note that students selected for an internship will be asked to sign a confidentiality contract as well as complete a background check.

Please submit a cover letter and resume to Emily Nakamura, Statewide Director of Training & Community Engagement: [enakamura@sacenter.org](mailto:enakamura@sacenter.org)