



## Position Description

**Position:** SAC PRN Accompaniment Advocate

**Purpose:** To provide medical accompaniment, information, support, and resources to SAC clients.

**Reports To:** Director of Advocacy, SAFE Clinic, and Statewide Sexual Assault Crisis Line

### Major Duties Include:

- Participate in Medical Accompaniment Program by assuming clinic coverage responsibilities to respond to sexual assault victims seeking medical legal exams.
- To maintain appropriate and thorough documentation and electronic records.
- Attend Criminal Injuries Victims Compensation training every 3 years.
- Attend regularly scheduled Advocacy Team meetings.
- Attend SAC monthly all staff meetings.
- Advocating for clients through criminal justice procedures.
- Maintain supportive contact with the survivor and appropriate parent/guardian, on an intensive basis, throughout the service delivery period.
- Always abide by confidentiality policy.
- Other duties assigned.

### Job Type:

- Part-time, hourly position (\$19.25 per hour). Mostly nights, overnights, weekends, and holidays. This position is on site.

### Qualifications:

- Experience working within diverse communities required.
- Ability to work independently.
- Ability to manage time and resources.

### Preferred Qualifications:

- Experience working with sexual assault victims/survivors and/or systems/organizations working on behalf of sexual assault victims/survivors.
- Experience working in or with health care settings.
- Bilingual (English/Spanish).

### Competencies:

- Ability to work with multidisciplinary teams of individuals representing multiple organizations and interests.
- Organized, detail oriented, and flexible.
- Able to identify and respond to shifting priorities effectively.
- Utilize good judgement to navigate uncertainty and possible conflict.

- Ability to Model trauma-informed approaches and cultural humility related to client care, supervision, and team/organizational wellness.
- Proficient in Microsoft Office Suite (Outlook, Word, Excel, and PowerPoint).
- Ability to navigate electronic record keeping systems.

*SAC reserves the right to waive any of the above qualifications dependent on work experience and other qualifying factors.*

**SAC is an Equal Employment Opportunity employer.**

**To Apply:** Please send a cover letter and resume to [humanresources@sacenter.org](mailto:humanresources@sacenter.org).