



## **POSITION DESCRIPTION: WEEKEND ACCOMPANIMENT ADVOCATE**

**Position:** Weekend Accompaniment Advocate

**Purpose:** To provide medical accompaniment, information, support, and resources to SAC clients.

**Reports To:** Director of Advocacy, SAFE Clinic, and Statewide Sexual Assault Crisis Line

### **Major Duties Include:**

- Participate in Medical Accompaniment Program by assuming clinic coverage responsibilities to respond to rape victims seeking medical legal exams in Davidson County.
- To maintain appropriate and thorough documentation and electronic records.
- Attend Criminal Injuries Victims Compensation training every 3 years.
- Attend regularly scheduled Advocacy Team meetings.
- Attend SAC all staff meeting monthly.
- Other duties assigned.

### **Job Type:**

Part time, hourly position from 8:00 pm to 8:00 am on Saturday and Sunday. Hourly rate of \$20.19/hour. This position is on site.

### **Qualifications**

- Experience working within diverse communities required.
- Ability to work independently.
- Experience working with sexual assault victims/survivors and/or systems/organizations working on behalf of sexual assault victims/survivors preferred.
- Experience working in or with health care setting preferred.
- Bilingual preferred.

*SAC reserves the right waive any of the above qualifications' dependent on work experience and other qualifying factors.*

### **Competencies**

- Ability to work with multidisciplinary team of individuals representing multiple organizations and interests.
- Capability to model trauma-informed approach and cultural humility related to client care, supervision, and team/organizational wellness.
- Organized, detail oriented, and flexible.
- Able to identify and respond to shifting priorities.
- Utilizes good judgement to navigate uncertainty and conflict.
- Proficient in Microsoft Office Suite (Outlook, Word, Excel, PowerPoint).
- Ability to navigate electronic record keeping systems.

**To Apply:** Please send a cover letter and resume to [humanresources@sacenter.org](mailto:humanresources@sacenter.org).

**SAC is an Equal Employment Opportunity employer.**

*The Sexual Assault Center is committed to building a diverse staff and strongly encourages applications from candidates of color and other prioritized populations.*

*SAC values diversity and inclusivity. We welcome all applicants regardless of race, color, national origin, age, gender, gender identity, sexual orientation, culture, ethnicity, religious and spiritual beliefs or practices, political views or affiliations, and abilities.*