



POSITION DESCRIPTION: PRN ADVOCATE

Position: PRN Accompaniment Advocate

Purpose: To provide medical accompaniment, information, support, and resources to SAC clients.

Reports To: Director of Advocacy, SAFE Clinic, and Statewide Sexual Assault Crisis Line

Major Duties Include:

- Participate in Medical Accompaniment Program by assuming clinic coverage responsibilities to respond to sexual assault victims seeking medical legal exams.
- To maintain appropriate and thorough documentation and electronic records.
- Attend Criminal Injuries Victims Compensation training every 3 years.
- Attend regularly scheduled Advocacy Team meetings.
- Attend SAC monthly all staff meetings.
- Advocating for clients through criminal justice procedures.
- Maintain supportive contact with the survivor and appropriate parent/guardian, on an intensive basis, throughout the service delivery period.
- Always abide by confidentiality policy.
- Other duties assigned.

Job Type:

- Part-time, hourly position (\$22.00 per hour). Mostly nights, overnights, weekends, and holidays. This position is on site.

Qualifications:

- Experience working within diverse communities required.
- Ability to work independently.
- Ability to manage time and resources.

Preferred Qualifications:

- Experience working with sexual assault victims/survivors and/or systems/organizations working on behalf of sexual assault victims/survivors.
- Experience working in or with health care settings.
- Bilingual (English/Spanish).

Competencies:

- Ability to work with multidisciplinary teams of individuals representing multiple organizations and interests.
- Organized, detail oriented, and flexible.
- Able to identify and respond to shifting priorities effectively.
- Utilize good judgement to navigate uncertainty and possible conflict.

- Ability to Model trauma-informed approaches and cultural humility related to client care, supervision, and team/organizational wellness.
- Proficient in Microsoft Office Suite (Outlook, Word, Excel, and PowerPoint).
- Ability to navigate electronic record keeping systems.

SAC reserves the right to waive any of the above qualifications dependent on work experience and other qualifying factors.

SAC is an Equal Employment Opportunity employer.

To Apply: Please send a cover letter and resume to humanresources@sacenter.org.